

**PUUF Board of Trustees  
January 7, 2024 Meeting  
Fellowship Hall**

**Call to Order** and chalice lighting: 10:00 AM

**Attendees:** Terri Daniels, Dave Ambrose, Steve Petersen, Tina Martineau, Laura Gordon, Frank Erickson, Susan Olson, Arline LaMear, Naomi Fisher, Robert Ackerlind.

**Minutes:**

Minutes from December 3, 2023 Board meeting and from 12/20/23 email vote on appropriating extra funds for the Christmas Families were previously approved by unanimous email votes. Of note, extra funds ended up not being needed or solicited from the congregation for the Christmas Families.

**Treasurer's Report:** The required 1099 forms for 2023 were filed on time. Our insurance policy is being reviewed by a knowledgeable fellowship member and Dave will send recommendations via email tomorrow. The premium is due in February, so any proposed changes to the policy can be voted on by email response. It is noted that hospitality and speakers will soon be over budget, but plate collections are also over budget and pledges are on target. Donations from PUUF will now include a monthly donation to the Chinook Nation.

**Announcements:**

Lease Renewal: First Presbyterian Church (FPCA) Sessions Committee is reviewing the lease now, and will start negotiations with us soon. Any changes will begin in March, with the current rate stable for January and February. Dave, Terri and Laura J will negotiate for PUUF. PUUF negotiators will also meet with the dance company before negotiations.

Liaisons with FPCA: Susan has compiled a list of committee heads or others who should be contacted when there is need to communicate about PUUF events at FPCA (such as Adriana regarding RE space, Jen/Hospitality or Tina/CUUPS regarding Fellowship Hall, etc). Susan also reports that PFGA is having their coffee hour at the back of the sanctuary and the location is interfering with set-up for our service. We will ask them to move more towards the Grant St entrance by 11:30 AM for our set-up starting then.

Chinook Rent: Arline has sent the first monthly donation amount of \$18.51 to the Chinook Indian Nation with a letter explaining our rationale. It was just sent, so no response yet.

**Committee Reports:**

Technology-Nothing new.

Sunday Service-Arline and Laura report that services are scheduled through February. There will be clear notation when a sermon will be via video. Tina asked for a date to do a "Paganism 101" sermon-tentatively set for 4/7/24. There was also a suggestion for a "service about service". When Rev Mira returns, we will clarify if she wishes to do more than one sermon a month. Tina notes that Rev Mira's office hours have been inconvenient for members who work regular office hours (on hiatus for January during Rev Mira's parental leave).

Membership-Eight new members will be inducted today. Many are already very involved in the fellowship.

Hospitality-They need clarification from FPCA about what they can and cannot do in the kitchen-negotiate boundaries.

RE- not present.

CUUPS-The CUUPS board was re-elected at the Yule service with no change in the 5 board members. CUUPS needs endorsement by the PUUF board to renew membership in National. Laura moved and Steve seconded that PUUF continue to have and encourage a CUUPS chapter. Approved unanimously. Tina will file the paperwork (no fee due). CUUPS membership is 9-10 individuals.

Right Relations-Steve reports committee members are doing the training, which is currently about restorative justice. There will be an email questionnaire to leadership about our current status regarding right relations, to be followed up by another questionnaire after further training and preaching from Rev Mira on covenant.

Strategic Planning: Naomi presented the SWOT analysis and final summary compiled after review by board members last month. Significant progress since December 2022 is noted. In discussion, the board was asked to rank the SWOT priorities and develop measurable goals and action steps. Discussion of *SWOT priorities* was as follows:

*-Increase presence and service to families and children - noted to have momentum*

*-Increase health of financial outlook - felt this will follow from actions on other steps*

*-Increase community outreach/increase name recognition in area - felt to be similar goals with slightly different action steps such as: offer to replace permanent FPCA sign and include PUUF in signage; create PUUF swag and display it when we attend other community events (e.g. PUUF pin); increase social media presence including liking and following PUUF posts to disseminate them more widely.*

*-Support and enhance small group/spiritual enrichment opportunities - felt to have momentum with meditation and drumming circle groups (so far).*

*-Continue and codify Right Relations - this will happen regardless and has momentum.*

*-Increase transparency - no discussion.*

**Adjourned: 11:28 AM**